LINCOLN HOUSING AUTHORITY
Lincoln, Nebraska
JOB NOTICE

Position title: **Finance Director**
FLSA Status: **Full-Time, Exempt (Salaried)**
Dates Posted: **August 4, 2026 – Until Filled**

Lincoln Housing Authority is in search of a Finance Director. This pivotal role reports to the Executive Director, offers the opportunity to shape financial strategies, oversee comprehensive accounting functions, and ensure regulatory compliance across diverse projects. If this sounds like you, let's talk!

GENERAL SUMMARY:
The Finance Director Plans, organizes and directs the business operations and activities of the agency, affiliated tax credit projects and non-profit entities. Manages the Business Department of the Agency in compliance with regulatory guidelines and Agency policies; performs directly related work as required.

PRINCIPAL JOB FUNCTIONS:
- Develops, assembles and coordinates the agency and affiliated tax credit project annual budgets and all financial reporting for the agency.
- Oversees accounting functions, procedures and policies, including payroll and reporting.
- Oversees Purchasing function and disposition.
- Oversees collection of tenant rent and related court actions.
- Administers Agency insurance: property, liability, flood, professional and other.
- Manages accounts receivable and dispute resolution.
- Manages accounts payable payment disbursements.
- Oversees annual audit preparation and compliance for the agency, tax credit projects and non-profit affiliates.
- Responsible for all tax reporting for the agency, tax credit projects and non-profit affiliates, W-2's, 941's, 990's, 1099's, and related income tax return forms, etc.
- Serves as a proactive liaison to the federal government and searches for new sources of government funding.
- Interprets government housing directives and relates procedural information to staff; develops plans to meet HUD regulations.
- Assists with the annual preparation of the MTW Plan and MTW Report.
- Investigates the usage, condition and needs of Lincoln Housing Authority-owned property and real estate; initiates necessary action to sell existing properties and buy new properties when approved by the Executive Director.
- Ensures that the Business Department staff maintain an exceptional level of professionalism and customer service towards internal and external customers.
- Coordinates investment of reserve funds and reporting.
- Oversees annual inventory of all equipment and consumable inventory.
- Supports other members of the management team in their efforts to improve programs and services to Housing Authority clientele.
- Performs other related duties as required.

REQUIRED QUALIFICATIONS:

- Bachelor's Degree from an accredited college or university with major course work in business, public administration or accounting, along with considerable administrative and supervisory experience in public management.
- Thorough knowledge and experience in accounting practices particularly in a nonprofit or governmental agency setting.
- Experience with accounting software programs.
- Experience with creating and coordinating the development and implementation of a fiscal year budget.
- Experience in preparing financial reports.
- Prior experience preparing for annual audit and working with auditors.
- Ability to interpret governmental housing directives and to establish consistent policies and procedures for subordinate staff.
- Ability to formulate and interpret alternate solutions to problematic situations.
- Ability to plan, organize and direct a staff of professional and clerical employees.
- Ability to communicate effectively, both orally and in writing.
- Ability to establish and maintain working relations with employees, municipal officials, community groups, representatives of other firms/agencies, and the general public.

DESIRED QUALIFICATIONS:

- Experience with public housing authority accounting practices.
- YARDI software experience.
- Experience preparing management discussion and analysis for year-end financial statements.
- Investment experience with certificates of deposit, T-Notes, T-Bills, and government securities.
- Experience with collateralization of deposits.
- Certified Public Accountant (CPA) certification desirable.

Application Information:

- For more information about LHA and this position or to apply, visit L-housing.com. Position will be posted until filled, and interviews will start as suitable candidates are sourced**.** Minimum starting salary is $98,000/yr.
- LHA offers an excellent benefits package including $0 employee only coverage health plan, a 9/80 work schedule with every other Friday off (that's 26 3-day weekends per year), 12 paid holidays, annual merit-based raises, and an 8% company contribution to retirement after 6 months of employment.
- Background checks will be conducted on final candidates.
- Lincoln Housing Authority is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.